

Harrington Opera House Society

Minutes Draft for January 4, 2021

To be reviewed & approved at March 2021 meeting

The HOHS annual meeting for 2020 was called to order by President Ellen Evans on January 4, 2021 at 7:00pm. Those present were: Ellen Evans, Becky Moeller, Mark and Sheryl Stedman, Ed and Bunny Haugan, Gordon and Billie Herron and Linda Wagner.

MINUTES

A motion by Becky and second by Mark approved the minutes of the December 2020 meeting as read. M/C 9-0

TREASURERS REPORTS

Becky read the financial report showing the ending checking balance on December 31, 2020 to be \$30,046.26. Receipts of \$3,087.00 and expenditures of \$339.79. Money Market \$1,203.78. She reported there had been no activity in the Smile account but she would check on that. There was a discussion about closing the MM account and putting the money in the checking account. No action was taken. There were questions about the elevator phone monthly increase as well as the increase in the Avista monthly bill.

ADDITIONS TO AGENDA

1. Staircase rail
2. Photo "OP"
3. Election of officers

C of C MEMBERSHIP

A motion by Linda and second by Billie approved \$40.00 for membership dues to the Chamber of Commerce for 2021. M/C 9-0. The Chamber was looking for input on ways to improve their services. Our suggestion for them was to promote businesses as that is what the C of C is all about and support local businesses.

OLD BUSINESS

1. Nothing new to report on door repair.
2. Pew cushions are waiting for plywood. Recommended 5 ply, 8 ft X ¼ inch.
3. First Aid kit has arrived. Best location to install it to be determined.
4. Vacuum repair not done. Linda is checking some options.
5. Loren Tikka can do the stairway railing for \$610.00. Gordon reported \$160.00 for material and \$450.00 for 3 hours labor.
6. Accounting report: Billie met with Brenik from Leffel, Otis and Warwick (LOW) regarding the accounting procedures we use and the expense for soft ware if Billie's computer is no longer available. LOW has agreed to do our accounting records for \$500.00 a year. They would need for our Treasure to send them a copy of our checking and deposit activity, the bank statement and they would then do all the data entry starting January 1, 2021. Ed would send them the 1099. They would continue to do the auditing and filing all tax returns.

LETTER TO COMMISSIONERS

Linda offered to write a thank you to the Commissioners for the CARE money.

NEW BUSINESS

STAIRWAY TO BASEMENT

Gordon commented on a proposed project of installing a stairway to the basement with access from the rummage room area. It would alter the floor plan in the Art room and rest room. The electrical would be affected. A possible fire escape for the rear of the building could be a consideration. Dennis Zigler and Ray Harrington were mentioned as a possible local contractors. Gordon was going to see Ray so, offered to talk to him.

USE OF STAGE

Linda mentioned she was contacted by a music group that would like permission to use the Opera House stage for a photo opportunity for a publication they are making. There were no objections from those present. No further action was taken.

ELECTION OF OFFICERS

A slate of possible officers for 2021 was named. There were no further nominations. Since LOW will be doing our accounting it was felt there was no need for a Co. Treasure. It was suggested the Co Treasurer now be called the Investment Administrator. A motion by Mark and second by Sheryl authorized changing the position to Investment Administrator. M/C 9-0
A motion by Billie and second by Linda accepted the slate of names as presented:

President: Ellen Evans

Vice President: Mark Stedman

Treasure: Becky Moeller

Investment Administrator: Ed Haugan

Secretary: Bunny Haugan

Historian: Ed Haugan

Motion carried 9-0.

Meeting adjourned at 8:00 pm

Next meeting February 1, 2021 at 7:00pm in the Art Room